

COVID-19 Coronavirus Updated Hygiene and Sickness Policy

Dear Parents,

Effective, Monday March 16, 2020, this policy amends the “Heavens Little Treasures” policy that you currently have on hand. The State of California asks that we immediately implement new policies to do our part in combating this virus. In order to ensure the COVID-19 illness does not reach my daycare facility, this updated Hygiene and Sickness Policy will remain in effect until the COVID-19 issue has been resolved.

Below is a list of new hygiene and sickness preventive measures that shall be adhered to for Heavens Little Treasures. These line items are 100% mandatory and must be followed, zero exceptions.

1. ALL children will HAVE to come to daycare EVERYDAY in a new set of fresh CLEAN clothing, including socks and underwear.
2. FACES, NOSES, EARS, HANDS and NAILS will HAVE to be cleaned and trimmed daily before entering facility.
3. Children will need to be bathed daily.
4. Encourage, show and remind your child how to cough into the creases of their elbows.
5. Encourage, show and remind your children NOT to touch their faces or have their hands in or near their mouths, noses and ears.
6. Encourage, show and remind your child to wash their hands multiple times daily with antibacterial soap and for at least 20 second. We sing the ABC's or Twinkle Little Star.
7. If you or someone in your household leaves the state or country I will need to know. Depending on circumstances, this may mean your child will need to stay home and be monitored for up to 72 hours upon returning home.
8. If your child has a fever of 100 or higher they will HAVE to stay home until they are 100% fever free WITHOUT medication for at least 72hrs. This also means that if your child is sent home with fever, they will not be able to attend the next day.
9. DO NOT send your child to daycare with known fever. DO NOT medicate your child to cover up fever. If childcare facility becomes aware of you sending your child with known fever, your child will be immediately terminated from the childcare facility and 2-week termination fee will be due immediately.
10. If your child comes down with fever or suspicious cough or shortness of breath, they will need a doctor note AND my approval to return to daycare.
11. If you or anyone in your household comes in contact with a person diagnosed with corona virus your child will need to be tested for COVID-19 and have a negative result before returning to childcare.
12. If you or your child or anyone in your household is diagnosed with the coronavirus I will need to know immediately as I will have to notify the state and all parents.
13. If you or your child or anyone in your household is diagnosed with the corona virus, your child will not be allowed to return to daycare for at least 14 days and will need a doctor's note and 2nd checkup, after the 14 days, negative results to return daycare.
14. ALL signing in of children will be suspended until further notice. All parents will need to drop off and pick up children at the front door.
15. Children's shoes will be immediately removed and placed in their cubbies.
16. All diaper bags and backpacks will not be allowed in the childcare facility until further notice.
17. All toys, snacks, stuffed animals; hats and blankets will no longer be allowed into the facility at all. ONLY exception to this rule is Tablets for older kids during naptime. Tablets will be disinfected and

sanitized upon entering home. If your child has a special blanket, which a lot do, please bring a blanket to leave at daycare. ALL blankets and pillows will now be washed and sanitized daily instead of weekly. School age backpacks will be disinfected before entering home.

The state has sent out multiple emails regarding this illness. I am NOT panicked HOWEVER I will be continuing to take preventive measures. I will continue to do my part in deep cleaning, sanitizing and disinfecting, and hand washing multiple times daily. I will also continue to encourage the little ones to keep their hands away from their faces if they are coughing. We will aid in making sure they are coughing into the crease of their elbow ("germ catcher"). I will be doing everything in my power including in my personal life to make sure NO new germs come into the home.

Until the state requires me to close, I WILL NOT BE CLOSING. Only exception to this is if someone in my family is diagnosed with the coronavirus. If someone in my family comes in contact with someone infected with the coronavirus, I will be closing for up to but not limited to 72 hours immediately to monitor the family member and make sure they are not infected. If someone in my household is diagnosed with the coronavirus, I will be closing for at least 14 days as recommended by the CDC. Please prepare to have back up care ready in case this occurs.

These new policies will need to be followed immediately. In order to protect and keep the children safe and healthy, I expect complete honesty and open communication. I must do my part in making sure that this virus does not make it into my facility. It is my job to protect your children and mine. I know these policies seem a bit strict and I will make sure they are followed by monitoring your children and mine at all times. Children will be sent home if these guidelines are not followed. This is to ensure we are doing everything we can to keep new germs OUT and that the children are healthy and safe. While the world is in a panic and worried I feel prevention and keeping calm is key. As long as we are taking steps to prevent this illness from coming into our homes and the childcare facility, I think we will all be just fine. Due to this unexpected pandemic we are all a bit worried about the next step as it is very unclear. All we can do is hope it goes away soon. Again, I WILL NOT BE CLOSING even if schools or your jobs close.

Furthermore, if anyone is willing to donate Lysol wipes, Lysol spray or tissues that would be more than greatly appreciated. Thank so much for your cooperation in this. We will all be fine as long as we make sure of it!!! If anyone needs further explanation or has any questions or concerns regarding any of the new policies please come to me and ask me.

Please initial and date you have read.

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Dear Parents,

As of 6 December 2020, the Southern California region is now under a new “stay at home” order which includes no group gatherings, essential activities only, and 100% masking. Childcare is considered essential, but we must comply with several new policies to remain open. While these may be extreme measures, my goal is to protect your children, families, and my own family during this time.

Effective immediately, I will be implementing additional guidelines to the policy:

- Mask or face shields are required to be worn indoors for all children 2 years and older.

(I will supply a face shield for your children. If you prefer a cloth mask please supply one.)

- One family at a time inside at drop off and pickup.
- Please do a temperature check at home prior coming to childcare.
- No backpacks or bags unless you are school age and need it for school.

Children, families, and myself shall continue to:

- Wash hands when your child arrives, before all meals, & frequently throughout the day.
- Report any medications given for cold symptoms.
- Report any exposure to sickness via family/friends.

As stated before in the original policy, I ask that if your child is experiencing and cold/flu symptoms that they remain home (fever 100 or higher, constant runny nose, coughing).

The situation is still fluent. I will update if licensing or the county health department sends out additional information to keep you updated on any changes, should it occur. Thank you for your time.

Sincerely,

Heavens Little Treasures